



Budget Adjustment Register

Adjustment Detail

Adjustment Number **K19A18** Budget Code **General Budget 2018 -2019** Description **BUDGET AMENDMENTS FY19** Adjustment Date **9/30/2019**

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>010-1409-4420</u> September: 1,100.00	WATER	BUDGET AMENDMENTS FY19	65,826.61	1,100.00	66,926.61
<u>010-2426-3520</u> September: 42,400.84	PRODUCTIVITY ENHANCEMEN	BUDGET AMENDMENTS FY19	22,090.00	42,400.84	64,490.84
<u>010-2456-1010</u> September: 80.00	SALARY-ELECTED OFFICIAL	BUDGET AMENDMENTS FY19	51,695.77	80.00	51,775.77
<u>010-341-4100</u> September: -10,400.00	DEPOSITORY INTEREST	BUDGET AMENDMENTS FY19	-320,453.44	-10,400.00	-330,853.44
<u>010-342-4473</u> September: -42,400.84	BOND FORFEITURE RECOVERY	BUDGET AMENDMENTS FY19	-20,990.00	-42,400.84	-63,390.84
<u>010-342-4900</u> September: -80.00	MISCELLANEOUS REVENUE	BUDGET AMENDMENTS FY19	-11,000.00	-80.00	-11,080.00
<u>010-342-4900</u> September: -1,100.00	MISCELLANEOUS REVENUE	BUDGET AMENDMENTS FY19	-11,000.00	-1,100.00	-12,100.00
<u>010-342-4900</u> September: -1,110.00	MISCELLANEOUS REVENUE	BUDGET AMENDMENTS FY19	-11,000.00	-1,110.00	-12,110.00
<u>010-3645-4045</u> September: 10,400.00	INDIGENT HEALTH CARE	BUDGET AMENDMENTS FY19	269,400.00	10,400.00	279,800.00
<u>010-8700-0130</u> September: 1,110.00	TRANSFER TO JUSTICE CRT TEC	BUDGET AMENDMENTS FY19	21,039.25	1,110.00	22,149.25
<u>024-6624-5710</u> September: 63,409.00	CAPITAL OUTLAY	FROM FUND BALANCE TO CORRECT TRUCK PU	180,476.00	63,409.00	243,885.00

Adjustment Number **K20A04** Budget Code **General Budget 2019-2020** Description **BUDGET AMENDMENTS DECEMBER 10, 2019** Adjustment Date **12/10/2019**

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>010-2512-5640</u> December: 8,426.00	SCAAP EXPENSES	BUDGET AMENDMENTS DECEMBER 10, 2019	0.00	8,426.00	8,426.00
<u>010-2560-5750</u> December: 1,725.43	CAPITAL OUTLAY-VEHICLES	FY19 INSURANCE CLAIM FUNDS	0.00	1,725.43	1,725.43
<u>010-330-3512</u> December: -8,426.00	SCAAP(FED ASST-ALIEN CRIMIN	BUDGET AMENDMENTS DECEMBER 10, 2019	0.00	-8,426.00	-8,426.00
<u>022-369-6100</u> December: -142,058.21	CULVERT/MATERIAL REIMBURS	BUDGET AMENDMENTS DECEMBER 10, 2019	0.00	-142,058.21	-142,058.21
<u>022-6622-3390</u> December: 142,058.21	ROAD MATERIALS	BUDGET AMENDMENTS DECEMBER 10, 2019	611,046.61	142,058.21	753,104.82

Adjustment Number **K20R04** Budget Code **General Budget 2019-2020** Description **BUDGET REVISIONS DECEMBER 10, 2019** Adjustment Date **12/10/2019**

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
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Budget Adjustment Register

Packet: GLPKT03019 - DECEMBER 10, 2019 COMMISSIONERS COURT

<u>010-1503-4520</u>	EQUIPMENT MAINTENANCE	BUDGET REVISIONS DECEMBER 10, 2019	378,769.20	4,942.50	383,711.70
December:					
				4,942.50	
<u>010-2475-1050</u>	SALARIES	BUDGET REVISIONS DECEMBER 10, 2019	787,753.13	-4,942.50	782,810.63
December:					
				-4,942.50	

Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
General 2018 -2019	General Budget 2018 -201	<u>010-1409-4420</u>	WATER	65,826.61	1,100.00	66,926.61
		<u>010-2426-3520</u>	PRODUCTIVITY ENHANCEMENTS	22,090.00	42,400.84	64,490.84
		<u>010-2456-1010</u>	SALARY-ELECTED OFFICIAL	51,695.77	80.00	51,775.77
		<u>010-341-4100</u>	DEPOSITORY INTEREST	-320,453.44	-10,400.00	-330,853.44
		<u>010-342-4473</u>	BOND FORFEITURE RECOVERY	-20,990.00	-42,400.84	-63,390.84
		<u>010-342-4900</u>	MISCELLANEOUS REVENUE	-11,000.00	-2,290.00	-13,290.00
		<u>010-3645-4045</u>	INDIGENT HEALTH CARE	269,400.00	10,400.00	279,800.00
		<u>010-8700-0130</u>	TRANSFER TO JUSTICE CRT TECH	21,039.25	1,110.00	22,149.25
		<u>024-6624-5710</u>	CAPITAL OUTLAY	180,476.00	63,409.00	243,885.00
				General 2018 -2019 Total:		258,084.19
General 2019-2020	General Budget 2019-2020	<u>010-1503-4520</u>	EQUIPMENT MAINTENANCE	378,769.20	4,942.50	383,711.70
		<u>010-2475-1050</u>	SALARIES	787,753.13	-4,942.50	782,810.63
		<u>010-2512-5640</u>	SCAAP EXPENSES	0.00	8,426.00	8,426.00
		<u>010-2560-5750</u>	CAPITAL OUTLAY-VEHICLES	0.00	1,725.43	1,725.43
		<u>010-330-3512</u>	SCAAP(FED ASST-ALIEN CRIMINAL)	0.00	-8,426.00	-8,426.00
		<u>022-369-6100</u>	CULVERT/MATERIAL REIMBURSEM	0.00	-142,058.21	-142,058.21
		<u>022-6622-3390</u>	ROAD MATERIALS	611,046.61	142,058.21	753,104.82
				General 2019-2020 Total:		1,777,568.94
Grand Total:				2,035,653.13	65,134.43	2,100,787.56

FY19

Line-item Transfer – Budget Revision

Date: December 2, 2019

Honorable Commissioners Court of Polk County:

I submit to you for your consideration the following line-item transfers:

	Fund	Department	Account	Amount
From:	010	342	4473	\$42,400.84
To:	010	2426	3520	\$42,400.84
From:				
To:				
From:				
To:				
Reason:	Move funds to cover repairs and upgrades made by Sound Techs to Courtroom D			



Elected official/Department Head

Elected official/Department Head

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 2456 - JP #2						
ExpCategory: 10 - SALARY AND BENEFITS						
<u>010-2456-1010</u>	SALARY-ELECTED OFFICIAL	51,695.77	51,695.77	6,087.18	51,818.08	-122.31 -0.24 %
<u>010-2456-1050</u>	SALARIES	62,245.00	62,346.00	7,329.36	62,392.28	-46.28 -0.07 %
<u>010-2456-1080</u>	SALARIES-PART TIME	2,053.92	2,053.92	0.00	0.00	2,053.92 100.00 %
<u>010-2456-2000</u>	LONGEVITY PAY	660.00	660.00	0.00	660.00	0.00 0.00 %
<u>010-2456-2010</u>	SOCIAL SECURITY	9,191.84	9,191.84	1,047.46	9,122.49	69.35 0.75 %
<u>010-2456-2020</u>	HEALTH INSURANCE	31,628.16	31,628.16	4,163.34	33,998.09	-2,369.93 -7.49 %
<u>010-2456-2030</u>	RETIREMENT	16,010.61	16,010.61	1,840.61	15,781.23	229.38 1.43 %
<u>010-2456-2040</u>	WORKERS COMPENSATION	482.05	482.05	79.30	344.71	137.34 28.49 %
<u>010-2456-2060</u>	UNEMPLOYMENT INSURANCE	82.59	82.59	8.82	104.94	-22.35 -27.06 %
<u>010-2456-2250</u>	TRAVEL ALLOWANCE- JP2	3,500.00	3,500.00	412.11	3,508.14	-8.14 -0.23 %
ExpCategory: 10 - SALARY AND BENEFITS Total:		177,549.94	177,650.94	20,968.18	177,729.96	-79.02 -0.04 %
ExpCategory: 30 - OPERATING EXPENSES						
<u>010-2456-3150</u>	OFFICE SUPPLIES	2,000.00	2,000.00	331.12	2,000.00	0.00 0.00 %
<u>010-2456-4250</u>	INTERNET EXPENSE	2,573.00	2,573.00	211.75	2,541.00	32.00 1.24 %
<u>010-2456-4270</u>	TRAVEL TRAINING	3,000.00	3,080.00	0.00	3,057.79	22.21 0.72 %
<u>010-2456-4800</u>	BONDS	253.00	178.00	0.00	178.00	0.00 0.00 %
<u>010-2456-4810</u>	DUES	170.00	165.00	0.00	165.00	0.00 0.00 %
ExpCategory: 30 - OPERATING EXPENSES Total:		7,996.00	7,996.00	542.87	7,941.79	54.21 0.68 %
ExpCategory: 50 - CAPITAL EXPENSES						
<u>010-2456-5720</u>	CAPITAL OUTLAY-OFFICE FURN/EQ	0.00	1,733.48	0.00	1,733.48	0.00 0.00 %
ExpCategory: 50 - CAPITAL EXPENSES Total:		0.00	1,733.48	0.00	1,733.48	0.00 0.00 %
Department: 2456 - JP #2 Total:		185,545.94	187,380.42	21,511.05	187,405.23	-24.81 -0.01 %

*Certify
new
MISC
010 342 4900
80.00*

Budget Report

For Fiscal: 2018-2019 Period Ending: 09/30/2019

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Department: 1409 - GENERAL OPERATIONS							
ExpCategory: 10 - SALARY AND BENEFITS							
<u>010-1409-2060</u>	UNEMPLOYMENT INSURANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
ExpCategory: 10 - SALARY AND BENEFITS Total:		10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
ExpCategory: 30 - OPERATING EXPENSES							
<u>010-1409-3110</u>	POSTAGE	80,000.00	93,247.87	920.99	93,768.86	-520.99	-0.56 %
<u>010-1409-3150</u>	OFFICE SUPPLIES	16,000.00	18,572.00	3,375.00	18,572.00	0.00	0.00 %
<u>010-1409-3290</u>	COPY/POSTAGE MACHINE EXPENSE	122,000.00	122,000.00	19,240.71	108,547.15	13,452.85	11.03 %
<u>010-1409-4190</u>	CABLE TV JUDICIAL CENTER	750.00	750.00	60.95	731.40	18.60	2.48 %
<u>010-1409-4200</u>	COMMUNICATION EXP	155,000.00	207,761.64	18,040.90	208,254.44	-492.80	-0.24 %
<u>010-1409-4400</u>	ELECTRICITY	375,000.00	490,815.24	150,773.13	496,836.59	-6,021.35	-1.23 %
<u>010-1409-4410</u>	GAS/HEAT	38,000.00	51,650.82	861.78	51,650.82	0.00	0.00 %
<u>010-1409-4420</u>	WATER	55,000.00	65,826.61	21,912.62	73,338.42	-7,511.81	-11.41 %
<u>010-1409-4820</u>	PROPERTY INSURANCE	124,000.00	149,845.00	0.00	149,845.00	0.00	0.00 %
<u>010-1409-4822</u>	GENERAL LIABILITY INSURANCE	14,300.00	28,380.00	0.00	28,380.00	0.00	0.00 %
<u>010-1409-4823</u>	PUBLIC OFFICIALS LIABILITY	45,000.00	76,550.00	0.00	76,550.00	0.00	0.00 %
<u>010-1409-4901</u>	VEHICLE INSURANCE	82,000.00	178,216.00	0.00	178,216.00	0.00	0.00 %
ExpCategory: 30 - OPERATING EXPENSES Total:		1,107,050.00	1,483,615.18	215,186.08	1,484,690.68	-1,075.50	-0.07 %
ExpCategory: 50 - CAPITAL EXPENSES							
<u>010-1409-5530</u>	BOND ISSUANCE COST	0.00	35,825.00	35,825.00	35,825.00	0.00	0.00 %
<u>010-1409-5720</u>	CAPITAL OUTLAY-OFFICE FURN/EQ	5,000.00	5,000.00	2,445.40	2,445.40	2,554.60	51.09 %
ExpCategory: 50 - CAPITAL EXPENSES Total:		5,000.00	40,825.00	38,270.40	38,270.40	2,554.60	6.26 %
Department: 1409 - GENERAL OPERATIONS Total:		1,122,050.00	1,534,440.18	253,456.48	1,522,961.08	11,479.10	0.75 %

Certify MISC. rev
 010-342-4900
 1100

Stephanie Dale

From: kari.miller@co.polk.tx.us
Sent: Tuesday, December 3, 2019 2:16 PM
To: Stephanie Dale
Subject: RE: 013 Fund

Yes, go ahead and transfer it from GF. Thanks.

-----Original Message-----

From: "Stephanie Dale" <stephanie.dale@co.polk.tx.us>
Sent: Tuesday, December 3, 2019 12:55pm
To: "Kari Miller" <kari.miller@co.polk.tx.us>
Subject: 013 Fund

Hey maam!

Ok on Fund 013, we did not receive all the revenues we had budgeted in FY19.

In revenues, we budgeted 39,739.25 but only received 35,519.67

For expenses, we had \$39,740.00

This fund does have a fund balance of \$3,110.36.

But this leaves this fund still short \$1,109.97

Can I transfer from 010 fund?

We do have extra revenues in depository interest or misc rev.

Thanks maam!



Assistant County Auditor
Polk County
936-327-6811

010-8700
0130

CERTIFY
MISC REV
1110.00

Budget Report

For Fiscal: 2018-2019 Period Ending: 09/30/2019

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 3645 - SOCIAL SERVICES						
ExpCategory: 10 - SALARY AND BENEFITS						
<u>010-3645-1050</u>	24,879.00	25,479.00	3,032.83	24,827.18	651.82	2.56 %
<u>010-3645-1080</u>	466.80	466.80	0.00	0.00	466.80	100.00 %
<u>010-3645-2000</u>	60.00	60.00	0.00	60.00	0.00	0.00 %
<u>010-3645-2010</u>	1,943.54	1,989.44	228.02	1,899.75	89.69	4.51 %
<u>010-3645-2020</u>	10,542.72	10,542.72	1,387.78	10,648.78	-106.06	-1.01 %
<u>010-3645-2030</u>	3,385.32	3,465.27	403.68	3,317.91	147.36	4.25 %
<u>010-3645-2040</u>	101.92	104.33	17.22	70.50	33.83	32.43 %
<u>010-3645-2060</u>	32.40	33.16	3.65	35.15	-1.99	-6.00 %
ExpCategory: 10 - SALARY AND BENEFITS Total:	41,411.70	42,140.72	5,073.18	40,859.27	1,281.45	3.04 %
ExpCategory: 30 - OPERATING EXPENSES						
<u>010-3645-3150</u>	1,000.00	1,000.00	413.51	789.70	210.30	21.03 %
<u>010-3645-3520</u>	800.00	800.00	163.04	424.99	375.01	46.88 %
<u>010-3645-3560</u>	74,841.00	74,841.00	6,236.74	74,840.88	0.12	0.00 %
<u>010-3645-4045</u>	150,000.00	269,400.00	66,046.19	287,084.10	-17,684.10	-6.56 %
<u>010-3645-4110</u>	10,500.00	10,500.00	500.00	5,018.00	5,482.00	52.21 %
ExpCategory: 30 - OPERATING EXPENSES Total:	237,141.00	356,541.00	73,359.48	368,157.67	-11,616.67	-3.26 %
Department: 3645 - SOCIAL SERVICES Total:	278,552.70	398,681.72	78,432.66	409,016.94	-10,335.22	-2.59 %

*CERTIFY
RWW*

*010-341-4100
10,400*



Polk County, TX

Detail Report Account Detail

Date Range: 10/01/2018 - 09/30/2019

Account	Name	Beginning Balance	Total Activity	Ending Balance				
Fund: 010 - GENERAL FUND								
010-2560-5750	CAPITAL OUTLAY-VEHICLES	0.00	481,925.73	481,925.73				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/09/2019	APPKT01149	7/01/2019	277550	POLK COUNTY	15687 - CALDWELL AUTOMOTIVE PARTNER		54,775.00	54,775.00
07/09/2019	APPKT01149	7/01/2019	277550	POLK COUNTY	15687 - CALDWELL AUTOMOTIVE PARTNER		57,980.00	112,755.00
07/09/2019	APPKT01149	7/01/2019	277550	POLK COUNTY	15687 - CALDWELL AUTOMOTIVE PARTNER		273,875.00	386,630.00
07/09/2019	APPKT01149	7/1/2019	277549	TRADE IN	15687 - CALDWELL AUTOMOTIVE PARTNER		-4,500.00	382,130.00
07/09/2019	APPKT01149	7/1/2019	277549	POLK COUNTY	15687 - CALDWELL AUTOMOTIVE PARTNER		59,445.00	441,575.00
09/30/2019	APPKT01473	12383	279250	POLK COUNTY SHERIFF	8086 - RICHARDS, ROCKY		6,475.73	448,050.73
09/30/2019	POPKT01408	LR177615		POLK CO SHERIFF	15687 - CALDWELL AUTOMOTIVE PARTNER		33,875.00	481,925.73

Total Fund: 010 - GENERAL FUND: Beginning Balance: 0.00 Total Activity: 481,925.73 Ending Balance: 481,925.73

Grand Totals: Beginning Balance: 0.00 Total Activity: 481,925.73 Ending Balance: 481,925.73

insurance claim expenses

\$ 1725

*insurance \$ certified \$ 42,076.14
expensed \$ 40,350.73*

remaining ins \$ \$ 1725.43



Receipt Number: R00008350

Cashier Name: Terry Viken

Terminal Number: 2

Receipt Date: 11/18/2019 11:25:17 AM

Tran. Code: TREASURER'S RECEIPT - TREASURER'S RECEIPT Name: US TREASURY \$8,426.00
DOJ SCAAP AWARD] \$8,426.00

Payment Method: DIRECT DEF Payor: US TREASURY Reference:

Total Amount Applied: \$8,426.00
Amount: \$8,426.00
Total Payment Received: \$8,426.00
Change: \$0.00

GL Distribution:	Account Number	Account Name	Amount
	010-330-3512	SCAAP(FED ASST-ALIEN CRIMINAL)	8,426.00
		Total Distribution Amount:	8,426.00

Certify

010 2512-5040

MISC PAY DOJ TREAS 310 9101036151
11/15/2019

+\$8,426.00

Add tags

Add notes

Add images



Ask us about this transaction

First State Bank Livingston - Main

MISC PAY DOJ TREAS 310 9101036151 11/15/19 ID #-746001622150400 TRACE #-101036151997367

Polk County Precinct 2
Commissioner Ronnie Vincent
P.O. Box 1388
Onalaska, Texas 77360
936 646-5929

022-369-6100

November 22, 2019

Polk County Auditor's Office
Polk County Treasurer's Office

Enclosed please find a check from Twin Harbor Property Owners Association totaling \$142,058.21. This check is reimbursement for road material used on Twin Magnolia, Whisperwood, N Sunset and S Sunset in their neighborhood.

Please credit this check into Precinct 2's road material account 022-6622-3390

Thank you for your assistance with this matter,



Kathy Crowhurst
Office Manager
Polk County Pct 2
Commissioner Ronnie Vincent



TWIN HARBORS PROPERTY OWNERS ASSOC.
 274 VALLEYVIEW PH: 936-646-2242
 ONALASKA TEXAS 77360-6011

88545/1131 9613

DATE 22 Nov 2019

PAY TO THE ORDER OF

POLK COUNTY

\$ 32,058.²¹/₁₀₀

Thirty Two Thousand Fifty Eight Dollars ²¹/₁₀₀

DOLLARS

Security features included. Details on back.

First National Bank

P.O. Box 671 Livingston, Texas 77351-0671 936-327-1224
 www.fnb.com Member FDIC

B. Milston Choate
 [Signature]

MEMO ROAD MAINTENANCE

MP

⑈009613⑈⑈113105452⑈

0004044⑈

Make Sure Tricolor Green

TWIN HARBORS PROPERTY OWNERS ASSOC. 88-545/1131 1048
 SPECIAL ASSESSMENT ACCOUNT 0056081
 274 VALLEYVIEW DATE 22 Nov 2019
 ONALASKA, TX 77360-6011

PAY TO THE ORDER OF POLK COUNTY \$ 110,000.⁰⁰/₁₀₀

One Hundred Ten Thousand ⁰⁰/₁₀₀ DOLLARS

First National Bank of Livingston
 P.O. Box 671 Livingston, Texas 77351-0671 936-327-1224
 www.fnb.com Member FDIC

MEMO ROAD MAINTENANCE B. Milston Choate
 [Signature]

⑈113105452⑈ 00 56081⑈ 1048

Budget Amendment

Date: 12/16/19

Honorable Commissioners Court of Polk County:
I would like to request the following amendment to my
departmental budget:

Fund	Description	Increase	Decrease
024-Fund Balance	FUND BALANCE		\$63,409.00
024-6624-5710	CAPITAL OUTLAY	\$63,409.00	

TO CORRECT TRUCK PURCHASE


Department Head